

INTERNAL COURSE TRANSFER APPLICATION FORM



ABOUT THIS FORM

This form is to be used when making an application to transfer from your existing course to another course offered by us. Your request will be considered according to our Course Transfer Policy. Please review your Student Handbook for further information. Please note that any refunds will be processed as per the information included in the Student Handbook about fees and refunds. If you believe you are due a refund you should also complete the Refund Application Form.

STUDENT DETAILS

GIVEN NAME/S			
SURNAME			
DATE OF BIRTH	/ /	GENDER	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
NATIONALITY		STUDENT NUMBER	
ADDRESS <i>(including street number and name, suburb or town, postcode and country)</i>			
POSTAL ADDRESS <i>(if different)</i>			
PHONE NUMBER/S			
EMAIL ADDRESS			

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REASON FOR WITHDRAWAL

Please briefly describe the reason you wish to change course.

Please specify the date from which you would like this change to take effect.

NAME

SIGNATURE

DATE